

**LB Gratuity Wealth Builder Fund**  
**Asset Manager: LankaBangla Asset Management Company Limited**  
**Transfer Form**

Date:...../...../.....

To  
 Chief Executive Officer  
 LankaBangla Asset Management Company Ltd  
 Praasad Trade Centre (4<sup>th</sup> Floor)  
 6 Kemal Ataturk Avenue  
 Banani C/A, Dhaka-1213

Registration No. (Transferor):
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I/We..... Address .....  
 .....,hereafter referred to as transferor, am/are the holder(s) of .....units of LB Gratuity Wealth Builder Fund. I/we would like to transfer .....units (in word.....) to the following person/institution, hereafter referred to as transferee.

**Transferee**

Name:.....  
 Father/Husband Name:.....  
 Mother Name:.....  
 Nationality:..... Occupation:.....  
 Registration No. (Existing Unit Holder):..... Unit Held (if any):.....

**Address**

Present /Mailing Address:.....  
 .....

Permanent Address:.....  
 .....

NID No..... Date of Birth:.....

Email:..... Telephone:.....

BO A/C No.:.....

Residency Status: Resident  Non-Resident

Bank:..... Branch:.....

Bank A/C No.:.....

**Transferee is Institution**

Name of Institution:.....

eTIN No:..... Registration No.:..... Trade License No.:.....

Registration No. (Existing Unit Holder): ..... Unit Held:.....

**Address:**

Business /Mailing Address:.....

Registered Address:.....

Type of Institute: Local  Foreign  Trust  Society  Other

Email:..... Telephone/Mobile:.....

**Nominee (In Case of Individual)**

Name:.....

Father/Husband Name:.....

Mother Name:.....

Nationality:..... Occupation:.....

Relationship with Applicant:.....

Present /Mailing Address:.....

Permanent Address:.....

NID No..... Date of Birth:.....

Email:..... Telephone/Mobile:.....

Specimen Signature (Nominee):.....

Special Instruction:.....

Dividend Option: Cash  CIP

\_\_\_\_\_  
 Signature with Date  
 Principal Holder/CEO

**Acknowledgement**

Certified that this selling agent/bank has received a request for transferring ..... units of LB Gratuity Wealth Builder Fund from ..... to.....

Transfer No.: .....

Selling Agent's Seal & Date

Signature

Passport Size Photograph

Principal Applicant/CEO

Passport Size Photograph

Authorized Person

Passport Size Photograph

Nominee

**For Office Use Only**

Checked and Verified by:  
Name:.....Signature with Date:.....

### Terms and Conditions

1. The unit of LB Gratuity Wealth Builder Fund may be bought / surrendered through LankaBangla Asset Management Company Limited and authorized selling agents appointed by the Asset Manager from time to time on all working days except Thursday.
2. The applications will be accepted upon the realization of any cheque enclosed with it. As the clearance of cheques drawn on banks in towns other than that of the Issuing Office may take a long time, the applicants are advised to send enclosed a bank draft or a pay order to minimize the delay in acceptance.
3. After acceptance of application (upon registration of a sale), Unit Allocation Certificates will be issued.
4. Application may be made by an individual (both resident and non-resident), a corporation or any other artificial judicial persons (both local and foreign), a trust or a society (register in or outside of Bangladesh).
5. Application may not be made by a firm, minor or person of unsound mind.
6. Unit holder can surrender partial holding of his/her/its Units given that minimum surrender quantity is 500 (Five Hundred) for individual and 5,000 (Five Thousand) for institutional investor.
7. Unit holder will be provided with new allocation certificate after surrender or transfer of units.
8. Unit transfer will be allowed by way of inheritance/gift/and/or by specific operation of the law. Asset Manager will charge a nominal fee (except transfer by inheritance) as decided by the Asset Manager from time to time.
9. All the payment/receipt will be in Bangladeshi Taka.
10. Dividend may be delivered in cash or by way of units under cumulative investment plan (CIP) as the applicant mentioned in the application form.
11. Minimum subscription units for individual investor is 500 (Five Hundred) and for institutional investor is 5,000 (Five Thousand) units.
12. Unit will be registered in the name(s) of the applicant(s) Joint holders will be registered provided that Application Form is duly completed and signed by all joint holders. In case of the death of any of the Joint holders, only the survivor shall be recognized as having any title to the Units.
13. Application(s) by Charitable Organization/Provident Fund Trust must be accompanied by the relevant documents authorizing investment in Units.